

# **F O R W A R D   P L A N**

## ***FOR THE PERIOD : 1 MARCH 2011 TO 30 JUNE 2011***

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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### Leader's Portfolio

Mersey Gateway Additional Funding Approval granted by Ministers	Mersey Gateway Executive Board	Not before 1st April, 2011	The Coalition Government has announced that the funding for Mersey Gateway will be reviewed as part of the Comprehensive Spending Review to determine the budget for Government Departments over the next three years. The Council will need to consider the outcome of this review with the aim of securing Conditional Funding Approval from the new Government.	Mersey Gateway Executive Sub Committee report 17 June 2010 and minutes	Steven Nicholson

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Sustainable Community Strategy 2011-2026	Executive Board  Council	Not before 1st March, 2011  20 April 2011	Wide ranging public and stakeholder consultation is undertaken at various stages in the Sustainable Community Strategy development process.  Any person wishing to make representations should do so in writing to Tim Gibbs, by 14 February 2011.	Draft Sustainable Community Strategy document available from Tim Gibbs	Tim Gibbs

### Physical Environment Portfolio

For the Council to enter into an Easement Agreement with Network	3MG Executive Sub Board	Not before 1st March, 2011	The Council is seeking professional advice	3MG Master Plan, available from Sally McDonald,	Sally McDonald
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Rail for the delivery of the 3MG Rail connection.			from experts in the field of Easement Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	Municipal Building, Widnes.	
For the Council to enter into a Development Agreement with the preferred developer for the development of HBC Field	3MG Executive Sub Board	Not before 1st March, 2011	The Council is seeking professional advice from experts in the area of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes	Sally McDonald

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			its interests at all times whilst achieving one of the key objectives of 3MG.		
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st March, 2011	Previous 'Partnership Consultation' with selected Council officers. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Saved Policies of the Halton UDP ; Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	Tim Gibbs

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Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st December, 2011	Management Team, Safer PPB, Environment and Urban Renewal PPB,	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Tim Gibbs
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st March, 2011	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre	Tim Gibbs

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			website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005)	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Not before 1st March, 2011	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place.	Saved Policies of the Halton UDP - Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability	Tim Gibbs

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				Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
Core Strategy	Executive Board  Council	20 April 2011  14 December 2011	None before decision is taken. The Core Strategy has been subject to several rounds of public and stakeholder consultation, the latest of which was the 'publication' of the Proposed	Halton Core Strategy Submission Draft; Halton Core Strategy Sustainability Assessment (SA); Halton Core Strategy Habitats Regulation Assessment	Tim Gibbs  Tim Gibbs



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			<p>Submission Draft which was subject to an 8 week consultation period between 29 November 2010 and 24 January 2011.</p> <p>Any person wishing to make representations should do so in writing to Tim Gibbs by 31 March 2011.</p>	<p>(HRA); Halton Core Strategy Equalities Impact Assessment; Halton Core Strategy Health Impact Assessment; Halton Core Strategy Consultation Statement. Documents available from Tim Gibbs</p>	
Waste DPD	Executive Board	Not before 1st June, 2011		The Core Strategy and supporting documents available from Tim Gibbs	
	Council	Not before 1st August, 2011			
	Council	Not before 1st			

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		September, 2012			

**Environmental Sustainability Portfolio**

Draft Household Waste Collection Policy	Executive Board	Not before 1st March, 2011	<p>Members of the Environment and Urban Renewal Policy and Performance Board will be presented with a copy of the Draft Household Waste Collection Policy at its meeting on 15 September 2010.</p> <p>Any person wishing to make representations should notify Jimmy Unsworth, Divisional Manager, Waste and</p>	None.	Jimmy Unsworth

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			Environmental Improvement, in writing by 18 October 2010.		

**Children Young People and Families Portfolio**

To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board	31 March 2011	Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Young People.	Raising the Participation Age: supporting local areas to deliver DCSF 2009 <a href="http://www.dcsf.gov.uk">www.dcsf.gov.uk</a> ; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; <a href="http://www.dscf.gov.uk">www.dscf.gov.uk</a>	Strategic Director - Children & Young People

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Post 16 Strategic Commissioning	Executive Board	3 March 2011	<p>Members of the 14-19 Strategic Partnership through face to face meetings and written feedback in response to findings of the post 16 Strategic Commissioning Statement.</p> <p>Any person who wishes to make representations should contact Simon Clough, Grosvenor House, Halton Lea, Runcorn in writing by 3 December 2010.</p>	14-19 Strategic Commissioning Plan, available from Grosvenor House, Halton Lea, Runcorn	

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Childcare Sufficiency Assessment	Executive Board	17 March 2011	Local childcare providers; parents/carers of children and young people aged 0-17; children and young people aged 0-17; local employers. Consultation to be carried out by survey and through focus groups.	Halton CSA 2011; CSA Action Plan 2011	
Children and Young People's Plan 2011-14	Executive Board  Council	Not before 1st March, 2011  20 April 2011	Wide ranging public and stakeholder consultation from October 2010 will be undertaken at various stages in the Children and Young People's Plan development	A draft Children and Young People's Plan document available from Tim Gibbs early 2011	Tim Gibbs

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			process. Any person wishing to make representations should do so in writing to Tim Gibbs by 4 February 2011.		
Capital Programme for Children and Young People for 2011/12	Executive Board	17 March 2011	Schools through meetings and reports  Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Young People by 31 January 2011.	None.	Strategic Director - Children & Young People

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Contract Arrangements for Greater Mersey Connexions	Executive Board	31 March 2011	<p>The following Greater Merseyside Local Authorities: Liverpool, St Helens, Knowsley, Sefton, Wirral and Connexions.</p> <p>Any person wishing to make representations should do so in writing before 28 February 2011 to Gerald Meehan, Strategic Director Children and Young People.</p>	Minutes of meetings on Connexions with Greater Merseyside Local Authorities; Guidance on All Age Careers Service; White Paper - The Importance of Teaching - November 2010	Strategic Director - Children & Young People
Halton Children and Young People's Plan	Executive Board	31 March 2011	All Members of Halton's Children's Trust, stakeholder	C&YP Plan Annual Review 2010; C&YP Plan	Strategic Director - Children & Young People

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			<p>groups including a Parent and Carers Forum, Halton Youth Cabinet and a wide variety of other young people's groups that are organised through partner agencies on the Children's Trust. Also at events such as the My Halton event.</p> <p>Consultation both through a paper-based and online survey.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic</p>	<p>2009-11; Children's Trust Business Plan; Reports tabled at Children's Trust Board and Exec Group; All available from Principal Children's Trust Officer, 2nd floor Runcorn Town Hall.</p>	



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			Director Children and Young People by 31 March 2011.		
To approve the Council's School Admissions Policy for all Community and Voluntary Controlled Schools for which the LA is the admission authority, and to approve the co-ordinated admissions schemes for all primary and secondary schools in the Borough	Executive Board	31 March 2011	<p>Statutory consultation is undertaken with the governing bodies of all primary and secondary schools, neighbouring authorities, the four Diocesan Authorities and the Halton Admissions Forum.</p> <p>Representations can only be made as part of the statutory consultation process.</p>	A report will be submitted to the Council's Executive Board on 31 March 2011 seeking approval for the proposed admissions policy and co-ordinated primary and secondary schemes, and the two schemes will be attached as appendices to the report.	Strategic Director - Children & Young People

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Halton Child and Family Poverty Strategy	Executive Board	31 March 2011	<p>Children Young People and Families and Corporate Policy and Performance Boards; Halton Strategic Partnership; Children's Trust; staff and partner agencies.</p> <p>Attendance at relevant meetings to present and discuss individual meetings with users of the services.</p> <p>Any person wishing to make representations should do so in writing to Rob Mackenzie,</p>	2010 Child Poverty Needs Assessment, available from Neil McSweeney at Municipal Building, Kingsway, Widnes	Rob Mackenzie
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			Operational Director Policy and Performance by 28 February 2011.		
Procurement of the Licence for the School Information Management System (SIMS)	Executive Board Sub Committee	3 March 2011	Schools will be consulted.  Any person wishing to make comments should do so in writing before the end of February 2011 to Ann McIntyre, Children and Young People's Directorate.	None.	Ann McIntyre

### Resources Portfolio

To set the Budget and Capital Programme	Council	Before 11 March 2011	The Public, Area Panels, Halton	Comprehensive Spending Review	Bill Dodd

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Budget for 2011/12			2000, Staff, Trades Unions.  Any person wishing to make representations should do so in writing to Bill Dodd, Operational Director, Finance, before 4 February 2011.	2010; Local Government Financial Settlement 2011	

**Community Safety Portfolio**

Hate Crime Strategy	Executive Board	26 May 2011	Safer Halton Policy and Performance Board, Crime and Disorder Partnership Board, staff and partner agencies, All Party Elected Member Equality and Diversity Group.	None.	Dwayne Johnson
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			<p>Attendance at relevant meetings to present and discuss individual meetings with users of the services.</p> <p>Any person wishing to make representations should do so in writing to Dwayne Johnson, Strategic Director, Adults and Community by 31 January 2011.</p>		

### Transportation Portfolio

Approval of Local Transport Plan 3	Executive Board	3 March 2011	None before decision is taken. Consultation will have been completed by 14	Halton Local Transport Plan (LTP3); LTP3 Evidence base (document); LTP3	Tim Gibbs

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			January 2011. The Plan has been subject to two rounds of formal public and stakeholder consultation during 2010.	Sustainability Assessment (SA); LTP3 Habitats Regulation Assessment (HRA); LTP3 Equalities Impact Assessment; LTP3 Health Impact Assessment; LTP3 Statement of Consultation. Document available from Tim Gibbs	

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**NOTE**

***The following Members comprise the Executive Board:***

- Leader – Councillor Polhill
- Deputy Leader and Resources Portfolio Holder – Councillor Wharton
- Children, Young People and Families Portfolio Holder – Councillor Swain
- Health and Adults Portfolio Holder – Councillor Gerrard
- Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris
- Community Safety Portfolio Holder – Councillor D. Cargill
- Environmental Sustainability Portfolio Holder – Councillor Nelson
- Economic Development Portfolio Holder – Councillor Jones
- Physical Environment Portfolio Holder – Councillor McInerney
- Transportation Portfolio Holder – Councillor Stockton